



# Leoch International Technology Limited

## 理士國際技術有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock Code 股份代號: 842)

### NOTIFICATION LETTER 通知信函

25 April 2023

Dear Shareholder,

#### **Leoch International Technology Limited (the "Company")**

#### **— Notice of Publication of 2022 Annual Report, Circular and Notice of AGM ("Current Corporate Communications") and Environmental, Social and Governance Report 2022**

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at [www.leoch.com](http://www.leoch.com) and the HKExnews' website at [www.hkexnews.hk](http://www.hkexnews.hk), or the arranged printed form(s) of Current Corporate Communications is enclosed (if applicable). You may access the Current Corporate Communications by clicking "Investor Relations" on the home page of our website, then selecting the documents under "Announcements & Circulars" or browsing through the HKExnews' website.

Shareholders may at any time choose to receive free of charge Corporate Communications <sup>(Note)</sup> either in printed form, or read the website version; and either in English language version only, Chinese language version only or both language versions, notwithstanding any wish to the contrary they have previously conveyed to the Company. If you want to receive another printed version of the Current Corporate Communications, or you would like to change your choice of language or means of receipt of the Company's Corporate Communications in future. Please complete the Change Request Form on the reverse side and send it to the Company c/o Tricor Investor Services Limited, using the mailing label and need not to affix a stamp when returning (if posted in Hong Kong). Otherwise, please affix an appropriate stamp. The address of Tricor Investor Services Limited is 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. You may also send email with a scanned copy of this Form to [leoch-ecom@hk.tricorglobal.com](mailto:leoch-ecom@hk.tricorglobal.com). The Change Request Form may also be downloaded from the Company's website at [www.leoch.com](http://www.leoch.com) or the HKExnews' website at [www.hkexnews.hk](http://www.hkexnews.hk).

Even if you have chosen (or are deemed to have consented) to receive all future Corporate Communications via Website version but for any reason you have difficulty in receiving or gaining access to the Current Corporate Communications, the Company will promptly upon your request send the Current Corporate Communications to you in printed form free of charge.

The Environmental, Social and Governance Report 2022 published in electronic form only, is also available on the Company's website and HKExnews' website. If you wish to receive a printed copy of the Environmental, Social and Governance Report 2022, you may submit your request to the Share Registrar by post at the above address or by e-mail to [leoch-ecom@hk.tricorglobal.com](mailto:leoch-ecom@hk.tricorglobal.com).

Should you have any queries relating to any of the above matters, please call the Company's Share Registrar telephone hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays or send an email to [leoch-ecom@hk.tricorglobal.com](mailto:leoch-ecom@hk.tricorglobal.com).

Yours faithfully,  
For and on behalf of  
**Leoch International Technology Limited**  
**Dr. DONG Li**  
Chairman

Note: Corporate Communications include but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位股東：

#### **理士國際技術有限公司（「本公司」）**

#### **— 2022年年度報告、通函及股東週年大會通告（「本次公司通訊文件」）以及環境、社會及管治報告2022之發佈通知之發佈通知**

本公司的本次公司通訊文件中、英文版本已上載於本公司網站([www.leoch.com](http://www.leoch.com))及香港交易所披露易網站([www.hkexnews.hk](http://www.hkexnews.hk)), 歡迎瀏覽。或按安排附上本次公司通訊文件之印刷本(如適用)。請在本公司網站主頁按「投資者關係」一項, 再在「公告及通函」項下選擇文件, 或在香港交易所披露易網站瀏覽有關文件。

儘管閣下早前曾向本公司作出公司通訊文件<sup>(附註)</sup>收取方式或語言版本的選擇, 但仍可以隨時更改有關選擇, 轉為以印刷本或網上方式收取及只收取英文印刷本、或只收取中文印刷本; 或同時收取中、英文印刷本, 費用全免。如閣下欲收取本次公司通訊文件之另一語言印刷本, 或欲選擇有別於閣下所選擇的公司通訊語言版本或收取方式, 以更改日後收取公司通訊文件之語言版本及收取途徑之選擇。請閣下填妥在本函背面的變更申請表格, 並使用隨附之郵寄標籤寄回, 而毋須貼上郵票(如在香港投寄); 否則, 請貼上適當的郵票, 變更申請表格請寄回卓佳證券登記有限公司, 地址為香港夏愨道16號遠東金融中心17樓。你亦可把已填妥之變更申請表格的掃描副本電郵到 [leoch-ecom@hk.tricorglobal.com](mailto:leoch-ecom@hk.tricorglobal.com)。變更申請表格亦可於本公司網站([www.leoch.com](http://www.leoch.com))或香港交易所披露易網站([www.hkexnews.hk](http://www.hkexnews.hk))內下載。

股東如已選擇以網上方式收取日後公司通訊文件(或被視為已同意以網上方式收取)但因任何理由未能瀏覽載於網站的本次公司通訊文件, 股東只要提出要求, 我們將盡快向閣下寄上所需要的有關文件的印刷版本, 費用全免。

僅以電子形式發佈的環境、社會及管治報告2022亦已於本公司網站及香港交易所網站登載。如閣下欲收取環境、社會及管治報告2022的印刷本, 閣下可向股份過戶登記處(郵寄至上述地址或電郵至 [leoch-ecom@hk.tricorglobal.com](mailto:leoch-ecom@hk.tricorglobal.com))提出有關要求。

如對本函內容有任何疑問, 請致電本公司股份過戶登記處電話熱線(852)2980 1333, 辦公時間為星期一至五(公眾假期除外)上午9時正至下午6時正或電郵至 [leoch-ecom@hk.tricorglobal.com](mailto:leoch-ecom@hk.tricorglobal.com)。

代表 理士國際技術有限公司  
主席  
董李博士  
謹啟

2023年4月25日

附註: 公司通訊文件包括但不限於: (a)董事會報告、年度財務報表連同核數師報告及如適用, 財務摘要報告; (b)中期報告及如適用, 中期摘要報告; (c)會議通告; (d)上市文件; (e)通函; 及(f)代表委任表格。

## Change Request Form 變更申請表格

To: Leoch International Technology Limited (the "Company")  
(Stock Code: 842)  
c/o Tricor Investor Services Limited  
17/F, Far East Finance Centre,  
16 Harcourt Road, Hong Kong

致：理士國際技術有限公司(「本公司」)  
(股份代號：842)  
經卓佳證券登記有限公司  
香港夏慤道16號  
遠東金融中心17樓

I/We have already received a printed copy of the Current Corporate Communications in Chinese/English or have chosen (or are deemed to have consented) to read the Current Corporate Communications posted on the Company's website:

本人/我們已收取本次公司通訊文件之英文/中文印刷本或已選擇(或被視為已同意)瀏覽本公司網站所登載之本次公司通訊文件：

Part A — I/We would like to receive another printed version of the Current Corporate Communications of the Company as indicated below:

甲部 本人/我們現在希望以下列方式收取 貴公司本次公司通訊文件之另一語言印刷本：

(Please mark ONLY ONE (X) of the following boxes 請從下列選擇中，僅在其中一個空格內劃上「X」號)

- I/We would like to receive a printed copy in English now.  
本人/我們現在希望收取一份英文印刷本。
- I/We would like to receive a printed copy in Chinese now.  
本人/我們現在希望收取一份中文印刷本。
- I/We would like to receive both the printed English and Chinese copies now.  
本人/我們現在希望收取英文和中文各一份印刷本。

Part B — I/We would like to change the choice of language and means of receipt of future Corporate Communications of the Company as indicated below:

乙部 本人/我們現在希望更改以下列方式收取 貴公司日後公司通訊文件之語言版本及收取途徑：

(Please mark ONLY ONE (X) of the following boxes 請從下列選擇中，僅在其中一個空格內劃上「X」號)

- read the Website version of all future Corporate Communications published on the Company's website in place of receiving printed copies; and receive a notification letter of the publication of Corporate Communication on website; OR  
瀏覽在公司網站發表之公司通訊文件網上版本，以代替印刷本，並收取公司通訊文件已在網上刊發之通知信函；或
- to receive the printed English version of all future Corporate Communications ONLY; OR  
僅收取公司通訊文件之英文印刷本；或
- to receive the printed Chinese version of all future Corporate Communications ONLY; OR  
僅收取日後公司通訊之中文印刷本；或
- to receive both printed English and Chinese versions of all future Corporate Communications.  
同時收取公司通訊文件之英文及中文印刷本。

Name(s) of Shareholder(s)<sup>#</sup>  
股東姓名<sup>#</sup>

Date  
日期

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Address<sup>#</sup>  
地址<sup>#</sup>

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact Telephone Number  
聯絡電話號碼

Signature(s)  
簽名

# You are required to fill in the details if you download this Change Request form from the Company's Website. 假如你從公司網站下載本變更申請表格，請必須填上有關資料。

Notes 附註：

- Please complete all your details clearly.  
請 閣下清楚填寫所有資料。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.  
如屬聯名股東，則本變更申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.  
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
- For the avoidance of doubt, we do not accept any special instructions written on this Form.  
為免存疑，任何在本表格上的額外手寫指示，本公司將不予處理。
- Please note that both printed English and Chinese versions of all the Company's Corporate Communications which we have sent to our Shareholders in the past 12 months are available from the Company on request. They are also available on the Company's website ([www.leoch.com](http://www.leoch.com)) for five years from the date of first publication.  
公司備有於過去12個月曾寄發予股東的公司通訊文件的中、英文版印刷本。該等通訊文件亦由首次登載日期起計，持續5年載於公司網站 ([www.leoch.com](http://www.leoch.com)) 上。

閣下寄回此變更申請表格時，請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope  
to return the Change Request Form to us.

No postage stamp necessary if posted in Hong Kong.

郵寄標籤 MAILING LABEL

卓佳證券登記有限公司  
Tricor Investor Services Limited  
簡便回郵號碼 Freepost No. 10 GPO  
香港 Hong Kong